

# Statement of adoption of a generic Responsible Gambling Code of Conduct for new licensee

*Gambling Regulation Act 2003*

**OFFICE USE ONLY**

03/16

Date Rec'd / /

File No. \_\_\_\_\_

## For completion by nominee or authorised officer

The Statement of Adoption must be completed by a new licensee when adopting a generic Responsible Gambling Code of Conduct for the first time.

This statement is not intended for use by existing licensees switching to a different code of conduct, or by licensees who have applied to have a separate non-generic code of conduct approval by the Victorian Commission for Gambling and Liquor Regulation.

Name of licensee

Licence number (if known)

Name of venue (if applicable)

Name of adopted generic code of conduct

VCGLR code number (This can be found on the VCGLR website)

The code of conduct should be adopted with the prior agreement of the code of conduct's author/administrator.

Has the author/administrator agreed to you adopting the code of conduct? Yes

The board/governing body of a venue or licensed entity must resolve to adopt a code of conduct.

Has the board/governing body resolved to adopt the above code of conduct? Yes

New licensed entities adopting a code of conduct for the first time must attach a copy of the minutes of the board/committee meeting confirming adoption of the code of conduct. Do not send original minutes.

Is a copy of the minutes attached? Yes

Signature of nominee/authorised officer

X \_\_\_\_\_

Date

/ /

Print name of nominee/authorised officer

Signature of witness

X \_\_\_\_\_

Date

/ /

Print name of witness

## How to lodge this statement and accompanying documents

### By post to:

Victorian Commission for Gambling and Liquor Regulation  
GPO Box 1988, Melbourne VIC 3001

### In person to:

Victorian Commission for Gambling and Liquor Regulation  
49 Elizabeth Street, Richmond

