Liquor licence application kit

Register an owner or mortgagee of a licensed premises

July 2017 CD/16/67563

This kit contains all the forms and related materials required to register an owner or mortgagee of a licensed premises in Victoria.

Items

- 1. Pre-lodgement checklist register an owner or mortgagee of a licensed premises
- 2. Application form register an owner or mortgagee of a licensed premises

Need help?

For more information on how to apply for a liquor or gambling licence or permit:

- visit the Victorian Commission for Gambling and Liquor Regulation (VCGLR) website at vcglr.vic.gov.au
- telephone the VCGLR on 1300 182 457
- email the VCGLR at contact@vcglr.vic.gov.au





Pre-lodgement checklist

Register an owner or mortgagee of a licensed premises

This checklist details the documents required to accompany the lodgement of your application. Supplying these with your application will allow the Victorian Commission for Gambling and Liquor Regulation (VCGLR) to commence assessment of the application and can reduce processing time. Your application may be returned if the accompanying documents do not meet the requirements below.

The VCGLR may contact applicants to request additional documentation depending on the circumstances of their business. All forms and fact sheets referred to are available on the VCGLR website vcglr.vic.gov.au.

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Please ensure the following forms	s/documents are attached t	o this application		
Tick all boxes below when a requirement	nt has been met, then sign and d	date your confirmation at the end of this form.		
Application form Please ensure: all fields on the application form are completed the application form is signed and dated by the applicant.				
Please note				
Applicants will be sent an acknowledgement letter when the application and required documentation detailed in the above checklist are lodged. The letter may also outline a list of additional information required and the date by which it must be submitted. The VCGLR will then complete the assessment and determine the application. One applicant to sign and date below to confirm all required documentation has been completed and is attached to this application.				
Name	Signature	Date		
	X			



Application

Register an owner or mortgagee of a licensed premises

Liquor Control Reform Act1998

OFFICE U	JSE ON	<u>LY</u>		03/16
Date Rec	'd	1	1	
File No				

Contact name Address Australian Company Number (ACN) - if applicable Premises details Trading name (ie registered business name) Street address Postcode Postcode Details of owner/mortgagee to be registered If we register my/our interest in the above licensed premises as: Owner; OR Mortgagee Name Address (for service of notices) Postcode Name How to lodge this application and accompanying documents By post to: Victorian Commission for Gambling and Liquor Regulation GPO Box 1988, Melbourne VIC 3001	Licence/permit details	Contact details		
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