

Licensee's Authorisation and Declaration

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Licensee details

Licensee name (full legal name and ACN if applicable):

Registered address:

Licence number:

Authorisation

The Licensee, being the holder of the above licence, hereby authorises the person(s) listed below (each an Authorised Person) to access the VGCCC online portal and information management system (Portal) on behalf of the Licensee, in accordance with the permission level specified for that Authorised Person.

Authorised person(s)

Person 1

Full name:

Date of birth:

Email address:

Organisation name:

Role/Title:

Access start date:

Contact number:

Permission level granted:

Level 1

Level 2

Level 3

Person 2

Full name:

Date of birth:

Email address:

Organisation name:

Role/Title:

Access start date:

Contact number:

Permission level granted:

Level 1

Level 2

Level 3

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Authorised person(s) (continued)

Person 3

Full name:

Date of birth:

Email address:

Organisation name:

Role/Title:

Access start date:

Contact number:

Permission level granted:

Level 1

Level 2

Level 3

Person 4

Full name:

Date of birth:

Email address:

Organisation name:

Role/Title:

Access start date:

Contact number:

Permission level granted:

Level 1

Level 2

Level 3

Person 5

Full name:

Date of birth:

Email address:

Organisation name:

Role/Title:

Access start date:

Contact number:

Permission level granted:

Level 1

Level 2

Level 3

Person 6

Full name:

Date of birth:

Email address:

Organisation name:

Role/Title:

Access start date:

Contact number:

Permission level granted:

Level 1

Level 2

Level 3

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Permission levels and descriptions

Level 1 – Full Access

Provides the same access and functionality as the nominee of the Licence.

Level 2 – Associated Applications Only

Access is restricted to associated individual, associated entity, or nominee applications only.

Level 3 – Full Access Excluding Associated Applications

Provides access to all VGCCC Portal functions except associated individual, associated entity, or nominee applications. This level is intended to enable that such applications submitted on behalf of applicants remain confidential.

Declaration

The Licensee hereby declares that:

- the nomination of an Authorised Person does not alter, transfer or limit, in any manner, any legal obligations or responsibilities of the Licensee in relation to the licence;
- the Licensee is satisfied that each Authorised Person is fit and proper and duly authorised to access the Portal for a specified purpose;
- it has taken, and will continue to take, all reasonable steps to ensure that each Authorised Person will not access or use the Portal for any unauthorised purpose;
- the Licensee assumes full liability and responsibility for any use of the Portal by an Authorised Person, including where such use gives rise to any claim or proceeding by any party against the VGCCC; and
- this authorisation remains in effect for a period of 12 months, unless revoked earlier by the Licensee, and the notice of revocation is given to the VGCCC in writing as soon as practicable.

Declared at (place):

Date:

Insert full execution clause of the Licensee