

Annual Bingo Return Form 24-25

CCO180725

What is a prescribed expense?

For example - Bingo Books, Daubers, tea, coffee etc.

HOW TO FILL IN AN ANNUAL BINGO RETURN

Gross Receipts = \$ received from books sold

Total Prizes paid (excluding rolling jackpot prizes)

Amount allocated to rolling jackpot (If applicable)

If no sessions were conducted in any month - write No Bingo Played

If a Bingo notice was not in force for any month write 'No Bingo Notice'

Month	Gross Receipts \$	Amount of Prizes Paid \$	Amount Allocated to Rolling Jackpot \$	Gross Proceeds \$	Prescribed Expenses \$	Net Proceeds \$	Goods & Services Tax \$	Balance of Jackpot at end of month \$	Number of Sessions \$	Days Bingo Held in Month
e.g.	A	B	X	$A - (B + X) = C$	D	$C - D = E$		Balance at the end of previous month + X		
July	Example: No Bingo Notice									
August	Example: No Bingo Played									
September										
October										
November										
December										
January										
February										
March										
April										
May										
June										
Total										

If you ceased bingo during this financial year complete details from 1 July until date of cessation

If you started bingo during the financial year and the notice was issued after 1 July please complete from start date.

Complete Section A if gross receipts under \$50,000 or

Complete Section B if Gross Receipts is over \$50,000

If the nominee is no longer the authorised nominee for the bingo notice, please forward this letter to the appropriate person currently

Even if bingo was not conducted, you are required to complete a nil bingo return and Section A

Please ensure that all forms are received by the VGCCC by the 1 October. Email to contact@vgccc.vic.gov.au

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Annual Returns for Bingo Activities

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Organisation Name :

Bingo Activities for financial year ending 30 June: 20__

Notice Number:

Name of Premises where bingo sessions are conducted

Organisation's GST status:

Month	Gross Receipts \$	Amount of Prizes Paid \$	Amount Allocated to Rolling Jackpot \$	Gross Proceeds \$	Prescribed Expenses \$	Net Proceeds \$	Goods & Services Tax \$	Balance of Jackpot at end of month \$	Number of Sessions	Days Bingo Held in Month
July										
August										
September										
October										
November										
December										
January										
February										
March										
April										
May										
June										
Total										

We hereby confirm that the amounts specified above accurately reflect the results of the bingo activities conducted by the organisations for the previous twelve months. Gambling Regulations 2015 - Regulation 69

Name Of Nominee/Responsible Person

Phone/ Email

Name of President/Treasurer/Director/Secretary

Phone/ Email

Signature of Nominee/ Responsible Person

Date

Signature of President/Treasurer/Director/Secretary

Date

Address Bingo Conducted at:

Name of Premises

Address (No, Street, City/town/suburb, Postcode)

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FINANCIAL INSTITUTION DETAILS

To be completed by all declared organisations

Account used for bingo

Account Name
BSB
Account Number
Financial Institution Name

Is a jackpot offered? (Y/N)

If Y - please provide:

Account Name
BSB
Account Number
Financial Institution Name

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ADDITIONAL QUESTIONS

To be completed by all declared organisations

	YES	NO
Are minors allowed on the premises?	<input type="text"/>	<input type="text"/>
Is there a rolling jackpot?	<input type="text"/>	<input type="text"/>
Is bingo run at a venue that is not owned or operated by your organisation?	<input type="text"/>	<input type="text"/>
Does your Organisation have multiple bingo notices? (A separate return is required for each notice)	<input type="text"/>	<input type="text"/>
If an auditor has signed off on your annual return are they are they anyway affiliated with the club?	<input type="text"/>	<input type="text"/>
Do you pay any external provider/people to run bingo?	<input type="text"/>	<input type="text"/>
If Yes,		
Is the cost included in the prescribed expenses? (Y/N)	<input type="text"/>	<input type="text"/>
Name of provider/person:	<input type="text"/>	
Does your organisation comply with the current standard Rules of Bingo Effective from 11 November 2010? (Y/N)	<input type="text"/>	<input type="text"/>
If No:		
Provide date of approval of Rules used?	<input type="text"/>	<input type="text"/>
Provide copy of approved rules?	<input type="text"/>	<input type="text"/>
What do you do with unsold tickets (If applicable):	<input type="text"/>	
Are the gross receipts over \$50,000	<input type="text"/>	<input type="text"/>
If Yes, attach a copy of the Auditors Certificate	<input type="text"/>	<input type="text"/>

Attached

Not applicable

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SECTION A Under \$50,000 Gross Receipts

We hereby certify that:

We have reviewed the running sheets and all bank records for the conduct of bingo, and it is our opinion that the running sheets and bank records are a true reflection of the bingo activities for the year ending 30 June ____

The attached return correctly reflects the results of Bingo Activities conducted by the organisation during the twelve months ended 30 June ____

Name of Nominee/Responsible Person

Name of President/Treasurer/Director/Secretary

Signature of Nominee/ Responsible Person

Date

Signature of President/Treasurer/Director/Secretary

Date

SECTION B Auditors Certificate If Gross Receipts > \$50,000

I
(Auditor's Name)

of

(Company Name)

hereby state the following:

- 1 I am not a member of the governing body of the holder of the Notice of Authorised Bingo Sessions
- 2 I have been appointed by the governing body with the same authority as the auditor of a public company.

3 I am (tick following)

☐

A Registered company auditor within the meaning of the Corporation Law; and/or

☐

A member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants; and/or

☐

The manager of a branch of a financial institution.

4 I have audited the running sheets and all bank records for the conduct of bingo of the organisation known as:

(Name of organisation holding a notice of Authorised Bingo Sessions)

and certify that the details correctly reflect the results of bingo activities conducted by the holder of a Notice of Authorised Bingo Sessions during the twelve months ended 30 June 2025

Signature of Auditor

Qualifications

Date

Contact Email

Contact Phone Number