



Victorian Commission for Gambling and Liquor Regulation

Gambling information sheet

Amendment of gaming machine entitlement conditions

This information sheet provides information to entitlement holders on amending entitlement conditions. From 16 August 2012 entitlement holders will only be able to operate gaming machines if they have a venue approved by the Victorian Commission for Gambling and Liquor Regulation (VCGLR) for the number of machines they wish to operate. Contact the VCGLR for more information about venue approvals.

Amendment of entitlement conditions

Entitlement holders can apply to the VCGLR to amend the geographic area or venue conditions pertaining to their entitlement.

To request an amendment to an entitlement, the entitlement holder must complete the Conditions Amendment application form and submit it to the VCGLR.

Assessment of request for amendment of an entitlement condition

Upon receipt of an application to amend entitlement conditions the VCGLR will check that all relevant information has been included in the application. A request may be made to an applicant to provide further information to support its application.

To determine whether the application can be approved, the VCGLR will perform all regulatory checks to ensure the application does not breach any regional caps, municipal limits or Ministerial Directions. Regional caps and municipal limits can be viewed on the VCGLR website under Licence Information/Venue Operators/Caps and Limits. For Ministerial Directions go to www.vcglr.vic.gov.au/ministerial-directions.

The VCGLR cannot approve an amendment application if it will result in a breach of the regional caps, municipal limits or Ministerial Directions. Where the VCGLR is aware that approval of an amendment application will result in a breach, it will provide the entitlement holder with the opportunity to modify its application to a smaller number of entitlements so a breach does not occur.

Upon completion of all mandatory checks, the VCGLR will consider an application at a public session meeting and determine whether it is to be:

- approved
- not approved

Applications – approved

The VCGLR may determine that an application is approved.

The entitlement holder will receive notification that its application has been approved.

The VCGLR will update the entitlement register to reflect the amendment to the entitlement conditions and provide the date on which the change will take effect.

Applications – modifications to application

An entitlement holder will be notified of the date by which further information regarding modifications to the original application must be received.

Resubmit – If modifications are requested to the application and received by the VCGLR within the specified time frame, the approval process will recommence.

Withdrawal – If the entitlement holder does not wish to modify the application, they can choose to withdraw the application by notifying the VCGLR within the specified time frame.

No response – If the entitlement holder does not respond within the specified time frame, the application will be determined based on the information previously provided.

Applications – not approved

The VCGLR may determine that an application is not approved (including an application that has been modified by the entitlement holder) due to a breach of the regional caps, municipal limits or Ministerial Directions.

The VCGLR will notify an unsuccessful applicant that its application to amend entitlement conditions was not approved. This notification will include an outline of the VCGLR's reasons as to why the application was not approved.

Contact

For further information regarding gaming machine entitlements go to the VCGLR website at www.vcglr.vic.gov.au or phone 1300 182 457.

This publication avoids the use of legal language. Information about the law may have been summarised or expressed in general statements. This information should not be relied upon as a substitute for professional legal advice or reference to the actual legislation. Authorised by the Victorian Government.